CAFC-88-05M

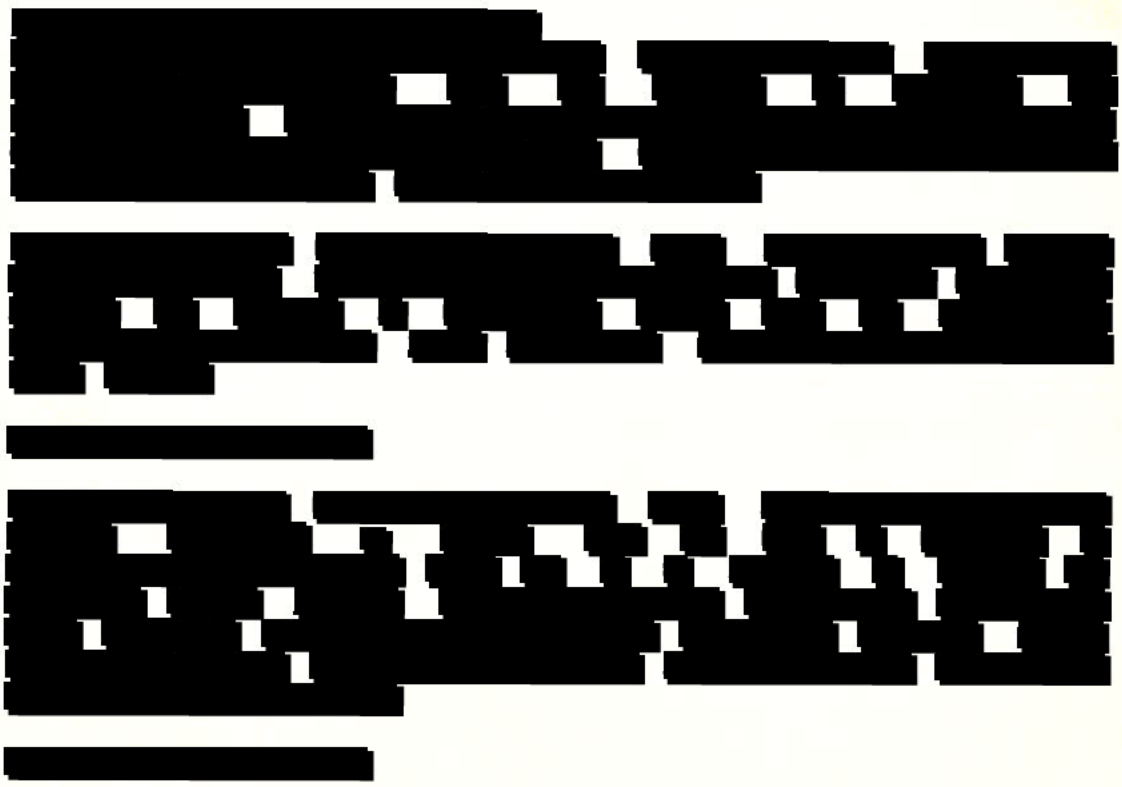
CONCORDIA UNIVERSITY
COMMERCE AND ADMINISTRATION FACULTY COUNCIL
MINUTES OF MEETING
FRIDAY, MAY 20, 1988

Present: S. H. Appelbaum, Chair
D. Acland (Acco.), D. Ajmo (CASA), M. Armstrong (Econ.), I. Devine (Assoc. Dean), J. Doukas (Fina.), A. Farhoomand (DS&MIS), C. Foster (Reg.), Z. Gidengil (Mktg.), M. Kaufmann (CASA), L. Kardash (CASA), M. Kusy (DS&MIS), R. A. Long (Acco.), G. Martin (Comp.Sci.), S. Ng. (CASA), C. Potter (Fina.), C. A. Ross (Assoc. Dean), D. Scott (DS&MIS), F. Simyar (Acco.), T. J. Tomberlin (DS&MIS), P. Wade (DS&MIS).

Absent with apology:
K. Argheyd (Mana.), V. V. Baba (Mana.), S. Hoffman (Lib.), M. Laroche (Mktg.)

I Call to Order
The meeting was called to order at 09:40.

II Closed Meeting



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III Open Meeting

IV Approval of Agenda - CAFC-88-05A

IT WAS MOVED BY M. KUSY AND SECONDED BY I. DEVINE THAT FACULTY COUNCIL APPROVE THE AGENDA, CAFC-88-05A, AS PRESENTED.

THE MOTION WAS CARRIED.

V Approval of Minutes of Previous Meeting, CAFC-88-04M

IT WAS MOVED BY I. DEVINE AND SECONDED BY A. FARHOOMAND THAT FACULTY COUNCIL APPROVE THE MINUTES, CAFC-88-04M, AS PRESENTED.

THE MOTION WAS CARRIED.

VI Chair' Remarks and Question Period

The Chair announced the success of the first Faculty of Commerce and Administration Awards of Distinction Ceremony and commended P. Sevigny for this significant undertaking which, as an annual event, will put the Faculty on the face of the business map. Council members extended a vote of thanks to P. Sevigny.

The Chair further announced that Associate Professor V. V. Baba has been appointed Associate Dean, Graduate Studies and thanked Professor Baba for his devotion during his last two years as Chair of the Management Department. Council members extended a vote of commendation to V. V. Baba.

With regard to the 1988-1989 Faculty Council membership, the Chair suggested that the Council consider inviting one member from the Department of Computer Science and one member from the Department of Mechanical Engineering. He explained that the representation would be compatible with plans for the Faculty Commerce and Administration and the Faculty of Engineering and Computer Science to link expertise to develop a graduate degree in Engineering Management program. The Chair agreed to contact Dean Swamy regarding having one Commerce representative on the Engineering Faculty Council.

IT WAS MOVED BY J. DOUKAS AND SECONDED BY M. KUSY THAT ONE REPRESENTATIVE FROM THE DEPARTMENT OF MECHANICAL ENGINEERING AND ONE REPRESENTATIVE FROM THE DEPARTMENT OF COMPUTER SCIENCE BE ASKED TO SERVE ON THE COMMERCE AND ADMINISTRATION FACULTY COUNCIL DURING THE 1988-89 ACADEMIC YEAR.

THE MOTION WAS CARRIED.

J. Doukas recommended that the committee responsible for organizing future Awards of Distinction ceremonies ensure that the event is scheduled at a time when all faculty are free from teaching duties. The Chair advised that the committee should now be formally established within the Faculty.

IT WAS MOVED BY J. DOUKAS AND SECONDED BY M. KUSY THAT THE DISTINGUISHED AWARDS CEREMONY BE MAINTAINED ON A PERMANENT BASIS AS A VEHICLE FOR PROMOTING THE VISIBILITY OF THE FACULTY AND THE UNIVERSITY AND THAT PIERRE SEVIGNY STRIKE AND CHAIR A STANDING FACULTY OF COMMERCE AND ADMINISTRATION AWARDS OF DISTINCTION COMMITTEE BY SEPTEMBER 1988.

IT WAS MOVED BY D. AJMO AND SECONDED BY M. KAUFMANN THAT THE MOTION BE AMENDED TO INDICATE THAT STUDENT REPRESENTATION BE INCLUDED IN THE COMPOSITION OF THE COMMITTEE.

THE MOTION WAS CARRIED.

THE MAIN MOTION WAS CARRIED AS AMENDED.

The Chair noted Professor Farhoomand's comments about the seriousness of Council issues and commended the Council on their professional handling of the important matters dealt with during the past year. He stated that he had respect for due process, however, in some cases valuable time had been wasted during meetings challenging minutes and essentially due processing the issues to death which is both unnecessary and embarrassing.

In conclusion, the Chair thanked all Faculty Council members for their contributions, encouragement and support during his last five-year term as Dean, and welcomed C. A. Ross, who will be Acting Dean for the next six months.

IT WAS MOVED BY A. RAHMAN AND SECONDED BY Z. GIDENGIL THAT THE QUORUM FOR FACULTY COUNCIL FOR THE SUMMER MONTHS IS ONE-THIRD MEMBERSHIP.

THE MOTION WAS CARRIED.

VII Business Arising from Previous Meeting

There was no business arising from the previous meeting.

VIII Reports from Standing Committees

1. Commerce Graduate Studies Committee
C. A. Ross reported that the abolition of the Graduate Appeals Sub-committee effective May 31, 1988 was approved on the basis of the restructuring of the current Student Requests Committee which would now handle student appeals. D. Acland expressed his concern about the revised procedure whereby students make a request to the Student Request Committee and are reliant on the same body that denied the request to consider their appeal. C. Ross further explained the rationale for the change but suggested that Dr. Acland could re-open the issue at the September Graduate Studies Committee meeting.

2. Commerce Undergraduate Curriculum Committee
There was no report.

IX Reports from Faculty Representatives on University Committees

1. University Senate
M. Kusy advised that curriculum matters would be discussed at the next meeting. Professor Kusy requested and was granted speaking privileges for Professor P. Wade.

2. Arts and Science Faculty Council - There was no report.

3. Senate Academic Planning and Priorities Committee
There was no report.

4. Senate Academic Programmes Committee
There was no report.

5. Senate Research Committee - There was no report.

6. Academic Services Committee - There was no report.

7. University Library Committee - There was no report.

The Chair agreed to the recommendation that during the next academic year committee representatives who were not members of Faculty Council would be invited to attend Council to make their reports.

8. Fellowships, Scholarships and Awards Sub-Committee
There was no report.

9. Sub-Committee on Academic Computer Policy - CAFC-88-05A-01
P. Wade emphasised the need for the Faculty to address the issues raised in the report specifically (1) determining alternative ways of coping with capacity restraints, (2) consideration of the coordination implications of requiring students to purchase their own computers i.e. define standards

for hardware and software, (3) awareness of responsibility to assist students by staggering assignment deadlines to limit peaks in the computer labs, and (4) coordination of software purchases. With regard to a software policy, Professor Wade noted that departments did not currently have budget allocations for software purchases which led to reliance on illegal means of acquisition. In conclusion, he noted that software development, a vital and time consuming task, was not yet given academic merit and stressed the importance of faculty members communicating with their department representatives on the Computer Coordinating Committee.

M. Kusy requested and was granted speaking privileges for D. Scott.

10. Computer Resources Committee - CAFC-88-05A-02

Professor Scott advised that a recent survey of computer needs in the Faculty revealed a decline in the use of the mainframe and a large increase in the use of micro computers. He advised that the Quebec government has allotted $1.1M for equipment purchases for the University, some of which is expected to be spent on micro computer facilities. He further advised that the Vice-Rector, Services, has agreed to provide more micro computer space to meet the increasing demand. With reference to document CAFC-88-05A-02, Professor Scott noted that the proposed policy provides for a centralization of computer purchases through the Purchasing Department. He advised that the Computer Centre would be compiling a listing of hardware and software that the University would support and encouraged faculty to become familiar with the listing and to contact the Computer Centre regarding their requirements. In conclusion, Professor Scott noted that the proposed policy also provided for a written agreement from all parties concerned with the pooled purchase and maintenance of computer equipment.

With regard to the document, Professor Wade expressed the following concerns: (a) the lack of a formal process for consulting with faculty about the proposed hardware/software listing, (b) the delays and handling charges involved when ordering materials via the Computer Centre, (c) the need to identify a responsible body or area for keeping track of site licenses.

The Chair recommended that Professors Scott and Wade put all their current concerns in writing to the attention of Dr. Devine who would then distribute the information to Faculty Council members.

M. Kusy recommended that Professors Scott and Wade forward relevant documentation to Professors Bourjolly and Kira who will be handling these committees during the 1988-89 academic year.

The Chair thanked Professors Scott and Wade for their efforts on these intricate committees.

11. Board of Governors
M. Kusy reported that the Capital Campaign had now reached $23.3M, 93% of the goal, the Board had approved the erection of new stands and facilities on the Loyola athletic field, the preliminary plans for the library have been submitted to Quebec with a request to start excavation in the Fall, and lastly, that Father Graham has taken retirement and on behalf of Faculty Council expressed appreciation for Father Graham's years of devoted service to the University.

12. Board of Graduate Studies - There was no report.

X New Business

1. CASA - 1988-89 Executive - CAFC-88-05A-03
For information purposes, the 1988-89 membership of CASA was distributed to all Council members.

2. Elections:

a) M. Sharma was elected to serve as Faculty Elections Officer for the period June 1, 1988 - May 31, 1990.

b) M. Anvari was elected to serve on the Senate Academic Planning and Priorities Committee replacing V. V. Baba for the balance of term, June 1, 1988 - May 31, 1989.

XII Next Meeting
The next regular meeting of Faculty Council will take place in September 1988. The 1988-89 schedule of Faculty Council meetings will be forwarded to Council members in July.

In closing, the Chair thanked the members of the Steering Committee for their efforts during the year.